

# Wigston College Sixth Form



## Your Guide to Applying to University 2018

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### The Application Process

#### Summer Term 2017

- Attend Open Days
- Research university courses using university prospectuses and websites
- Compare courses and universities using the following websites:

[www.ucas.com](http://www.ucas.com)

[www.ukcoursefinder.com](http://www.ukcoursefinder.com)

[www.unistats.com](http://www.unistats.com)

[www.whatuni.com](http://www.whatuni.com)

- Begin to draft your Personal Statement
- See Mrs Rose for help and advice

#### Autumn Term 2017

- Complete your Personal Statement
- Make a final choice of a maximum of 5 courses (no more than 4 in the areas of Medicine, Dentistry or Veterinary Science). Courses should offer a range of entry requirements – grades you aspire to, and grades you should achieve comfortably.
- Log on to UCAS Apply on [www.ucas.com](http://www.ucas.com) and complete your online application. Use the buzzword Wigstoncollege2018 when prompted.
- Applications should be completed by **October 27<sup>th</sup> 2017 (College internal deadline)** to ensure that they will be submitted to UCAS before Christmas. Any applications to Medicine, Veterinary Science, Dentistry or to Oxford or Cambridge should be completed by **September 29<sup>th</sup> 2017 (College internal deadline)** to be submitted to UCAS by 15 October 2017.
- On completing the online application form you should make your payment of £24\* (multiple choices) or £13\* (single choice) either through WISEPAY on the College website or by cash or cheque to the Finance Team in the Main Office.  
\* Prices are correct at the time of publication.
- Take a printout of your online application form and the receipt for your payment, to hand in to Mrs Rose. Press the 'Submit' button online which means the application will be sent to the College for checking and for the College reference to be added.
- You can follow the progress of your application via UCAS Track.

## Spring Term 2018

- You should now start to receive offers and be invited for interviews.
- Once you have received offers you should confirm a **Firm** and an **Insurance** choice. This normally needs to be done by early May.
- Student Finance applications open around the end of February/ beginning of March. Log in to the website [www.gov.uk/studentfinance](http://www.gov.uk/studentfinance)

## Summer Term 2018

- If you are not holding any offers you can make additional applications through UCAS Extra, one course at a time, at no extra cost.
- You may be able to start making accommodation arrangements at your selected firm choice university.
- On the day that A Level results are published you will be able to see if you have been accepted on to your chosen course, by logging on to UCAS Track.
- When you have collected your results you may decide to apply elsewhere through Adjustment (if you have exceeded your target grades) or apply elsewhere via Clearing if you have not been accepted on to your chosen course.

## Your Personal Statement

The Personal Statement gives you the opportunity to sell yourself to your chosen universities. There is limited space for this (4000 characters and up to 47 lines) so you need to think very carefully about how to put across the most important information. The website links listed below all provide excellent advice.

[www.ucas.com/ucas/undergraduate/getting-started/when-apply/writing-personal-statement](http://www.ucas.com/ucas/undergraduate/getting-started/when-apply/writing-personal-statement)

[www.thecompleteuniversityguide.co.uk/universities/applying-to-university-and-ucas-deadlines/personal-statements-%E2%80%93-an-insider's-view/writing-the-perfect-personal-statement/](http://www.thecompleteuniversityguide.co.uk/universities/applying-to-university-and-ucas-deadlines/personal-statements-%E2%80%93-an-insider's-view/writing-the-perfect-personal-statement/)

[www2.le.ac.uk/offices/scs/resources/writing-personal-statements](http://www2.le.ac.uk/offices/scs/resources/writing-personal-statements)

Mrs Rose will run Personal Statement workshops early in the Autumn Term should you need further support.

## Information needed for the UCAS online application:

- **Qualifications**

You will need to list all the qualifications and grades achieved at GCSE level in Year 11 and all AS Level examination grades from Year 12. You must use the official titles for the qualifications which can be found in the drop-down list. You must include every qualification you have achieved at BTEC Level 2 & 3, GCSE and AS and include the grade, even if it was awarded a 'U'. You must also include all qualifications (including AS resits) to be achieved by the end of Year 13, but select 'Pending' for

the grade. ***Please note that universities will make an offer based only on predicted A Level grades and NOT actual AS level grades.***

Please refer to this list of qualification titles when using the drop-down list:

#### **BTEC and Cambridge Technicals qualification titles**

- BTEC Dance Subsidiary Diploma
- BTEC IT Subsidiary Diploma
- Art and Design Cambridge Technicals Subsidiary Diploma
- Rock School Music Practitioner Award Subsidiary Diploma
- Cambridge Technicals Sport Introductory Diploma (S1)
- Cambridge Technicals Sport Diploma (S2)
- Cambridge Technicals Sport Extended Diploma (S3)

Nb –

- Subsidiary Diploma/ C Tech Introductory Diploma = 1 A Level
- Diploma = 2 A Levels
- Extended Diploma = 3 A levels
- Certificate = 1 AS

- **BTEC number**

If you have taken BTEC qualifications you will be asked for your BTEC Registration number. You can find out what this is from the Exams Office.

- **Student Finance**

If you are applying for a Student Loan you will need to select the code 02 Leicestershire.

- **College Reference**

When you have completed your application, your tutor will compile a College reference, using information provided by your subject teachers. The reference has a final check by Sixth Form staff before the application is submitted to UCAS by the College. You should discuss your UCAS application with your tutor and show them your personal statement to make sure they are fully informed about you as they prepare the reference.

If you have any queries about the applying to university, please see Mrs Rose.

### UCAS Tariff points explained

UCAS Tariff points are used by some universities and colleges to set their entry requirements and to make offers. Currently, one third of courses in the UCAS search tool have a Tariff entry requirement.

Instead of asking for grades, a university might express the offer as a number of points. To help understand how many points a qualification is worth, UCAS has a [Tariff calculator](#) that you can use.

### The UCAS Tariff table

This table shows the Tariff points for some popular qualifications.

Extended Project Qualification	AS level	A level	Tariff points	BTEC / Camb Tech Extended Diploma	BTEC / Camb Tech Diploma	BTEC / Camb Tech Subsidiary Diploma/Camb Tech Introductory Diploma	BTEC Certificate
			168	D*D*D*			
			160	D*D*D			
			152	D*DD			
			144	DDD			
			128	DDM			
			112	DMM	D*D*		
			104		D*D		
			96	MMM	DD		
			80	MMP	DM		
			64	MPP	MM		
		A*	56			D*	
		A	48	PPP	MP	D	
		B	40				
		C	32		PP	M	
A*			28				D*
A		D	24				D
B	A		20				
C	B	E	16			P	M
D	C		12				
	D		10				
E			8				P
	E		6				

Find more detailed information see the UCAS website, which includes a video explaining the Tariff in more detail.