

• for each member who has served at any point over the past 12 months, their full names, date of appointment, date they stepped down (where applicable), and relevant business and pecuniary interests including governance roles in other educational institutions

• for each trustee and local governor who has served at any point over the past 12 months, their full names, date of appointment, term of office, date they stepped down (where applicable), who appointed them (in accordance with the trust's articles), and relevant business and pecuniary interests including governance roles in other educational institutions

• for each trustee their attendance records at board and committee meetings over the last academic year

• for each local governor their attendance records at local governing body meetings over the last academic year'

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Member, governors' and key managers' interests

Name of academy..... WIGSTON ACADEMY TRUST
Name of individual..... MARK V. EITON

Please read the above Education Funding Agency Guidance notes carefully to ensure that you list all relevant information.

Trustee at OWLS (WIGSTON)

Spouse PART TIME WORKER AT WAT .

If the above circumstances change during the year please inform the academy so that the form can be updated.

Signature..... *M. V. Eiton*

Name of member/governor/key manager..... Mark Eiton

Date..... 29/6/17

Members, governors and key managers' interests explanatory notes and form - To be used on appointment and updated at least annually thereafter

Background

The notes below extracted from the Academies Financial Handbook (AFH) (September 2015 version) published by the Education Funding Agency explain the information the academy must gather from members, governors and key managers to be held in the register of interests and the related transparency requirements for academy websites.

'3.1.16 Register of interests

*3.1.17 The academy trust's register of interests **must** capture relevant business and pecuniary interests of members, trustees, local governors of academies within a multi-academy trust and senior employees, including:*

- *directorships, partnerships and employments with businesses*
- *trusteeships and governorships at other educational institutions and charities*
- *for each interest: the name of the business; the nature of the business; the nature of the interest; and the date the interest began*

*3.1.18 The register **must** also identify any material interests arising from close family relationships between the academy trust's members or trustees, and relationships between members or trustees and employees. Close family relationships is defined in section 3.2.2 (third bullet).*

'A relative is defined as: a close member of the family, or member of the same household, who may be expected to influence, or be influenced by, the person. This includes, but is not limited to, a child, parent, spouse or civil partner' (3.2.2)

3.1.19 Trusts should consider carefully whether to include the interests of other individuals in the register of interests. This may include other employees of the trust and close family members of individuals already on the register. Interests are not limited to the items in sections 3.1.17 and 3.1.18 and trusts should consider whether other interests should be registered. If in doubt the presumption should be towards including an interest in the register. Boards of trustees should keep their register of interests up-to-date through regular review.

*3.1.20 Trusts **must** publish on their websites relevant business and pecuniary interests of members, trustees and local governors. Trusts have discretion over the publication of interests of other individuals including child, parent, spouse and civil partner. The Charity Commission offers guidance on managing potential conflicts of interest in: CC29: Conflicts of interest: a guide for charity trust'*

'2.5 Transparency

The trust must be transparent with its governance arrangements.

2.5.1 Publishing information about governance structures

*2.5.2 In the interests of transparency, an academy trust **must** publish on its website up-to-date details of its governance arrangements in a readily accessible format. This **must** include:*

- *the structure and remit of the members, board of trustees, its committees and local governing bodies, and the full names of the chair of each (where applicable)*